

Information for our suppliers

All invoices must be sent to the following address:

FREJA Transport & Logistics A/S
Viborgvej 52
DK-7800 Skive

VAT No. DK-15 02 78 00

In order to secure an efficient and correct handling of our suppliers' invoices we need to stress the below mentioned requirements regarding information on the invoices to everyone supplying goods or services to FREJA A/S.

All invoices must have FREJA's reference number and contact person (if any). When purchasing transport services the invoice must always include FREJA's transport number (99 x 99 99-9999) which is Year – Import (I) or Export (E) – Department – Month – Serial number.

When purchasing other services the invoice must always include the name of the order giver at FREJA A/S.

Furthermore, information about your bank, SWIFT-address/IBAN must be stated. Without correct references / contact person and banking information we cannot distribute the invoice for approval and we will not be able to carry through the payment.

Therefore, invoices without correct references will be returned to the supplier without settlement.

The question regarding which reference is needed in FREJA must be asked directly to the claimant in FREJA if the person does not give the information him/herself.

Naturally, we hope you will quickly be able to work in the new routines in you own routines.

We look forward to a continuous fine cooperation.

Yours truly,
FREJA Transport & Logistics A/S

Vicki Hald
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